

Highlands Rosedale Homeowner's Association No. Two Inc.
Minutes of the Meeting of the Board of Directors
January 16, 2019

Board Meeting – January 16, 2019

Meeting was called to order at 6:15pm at the home of Tom Repp. Quorum was established.

Attendees Present:

Tom Repp – President; Bill Leming – Vice President; Reon Onstine – Secretary;
Diane Raccio – At Large; Phyllis Lord – Treasurer

Proof of Notice of Meeting:

- Proof of notice was provided by the January 9, 2019 email sent by Tom Repp to all Association members.

Approval of Minutes:

- Motion by Phyllis Lord to approve the posted minutes from the November 30, 2018 board meeting and seconded by Bill Leming with unanimous approval.

Business:

- **Approval of Expenditures –**
 - Motion by Reon Onstine and seconded by Bill Leming to approve \$39,960 to Teal Lawn for 2019 landscape maintenance. Billings to be monthly in the amount of \$3,330. Unanimously approved.
 - The HD2 Association web site billing for the period Nov 22 2019 – Feb 11 2019 was paid by Reon Onstine. Motion by Diane Raccio and seconded by Bill Leming to approve \$32.97 reimbursement to Reon. Unanimously approved.
 - Motion by Reon Onstine and seconded by Phyllis Lord to approve \$192.60 to Pak Mail for 2019 mail box rental. Unanimously approved.
- **Treasurer's Report & Budget Review**
 - The final 2018 income & expense statement was presented by Phyllis Lord. Motion to approve by Diane Raccio and seconded by Bill Leming. Unanimously approved.
 - The 2019 budget was reviewed and discussed. Motion to approve by Reon Onstine and seconded by Diane Raccio. Unanimously approved.
 - Diane Raccio reported that a financial review of the bank statements and income/expense statement had been completed with no discrepancies.
- **Other Business**
 - **2019 Board Member Vacancies** –December 15, 2018 was the deadline for receiving nominations for the 2019 open Board positions. The terms of Tom Repp and Diane Raccio expire at the conclusion of the January 26, 2019 Annual Members meetings. As of December 15, only one (1) nomination was received – Tom Repp. Diane Raccio acknowledged she had intended to submit a nomination but had inadvertently not done so and expressed desire to continue on the Board. As only one (1) nomination was received, an election by the Members is not required. Vacancies on the Board when there are not sufficient nominations to warrant an election may be appointed by the Board. Motion was made by Diane Raccio and seconded by Bill Leming to appoint Tom Repp to a three (3) year term beginning January 27, 2019. Unanimously approved. Motion was made by Reon Onstine and seconded by Phyllis Lord to appoint Diane Raccio to a three (3) term beginning January 27, 2019. Unanimously approved.

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- Tom Repp reported that Bob Mallarino who has been serving as an HD2 representative to the Rosedale Homeowner Council meetings has resigned. Motion was made by Diane Raccio and seconded by Bill Leming to appoint Susan Onstine as new representative for the Rosedale Homeowners Council meetings. Unanimously approved.
 - Sharon Repp has resigned her position as a member of the ARC committee. Bill Leming continues as ARC committee lead. Motion made by Phyllis Lord and seconded by Diane Raccio to appoint Reon Onstine as member of the ARC committee.
 - Review of the agenda for the annual Members Meeting.
- **Next Meeting Date:** January 26, 2019 immediately following the Annual Members meeting at the Rosedale Clubhouse
 - **Meeting adjourned at 7:25pm**



Reon R. Onstine
Secretary